



Application Form (to be filled in by the applicant only, in own hand-writing)

Two Years Full-time Post Graduate Diploma in Management (2010-12 Batch)

Please carefully note that

- ◆ This Application Form is an important part of the admission selection process. Incomplete information will adversely affect your chances of selection. Admission granted on the basis of false information will be cancelled.
- ◆ In all matters pertaining to the admission to this programme, the decision of the Institute authorities will be final and binding on the applicant.

PERSONAL DATA

MAT/XAT/CAT Registration Number:

You must also enclose photocopy of MAT/CAT-2009 and XAT-2010 Admit Card

Paste your
RECENT passport
size photograph
here

Name : _____
(In CAPITAL letters)

Gender : Male Female

Nationality : _____

Date of Birth : _____
(Day) (Month) (Year)

Marital Status : Single Married

Gross Annual Family Income : Rs. _____

Father/Husband's Name : _____

Permanent Address : _____

_____ City _____ Pin Code _____

Tel. (with STD code) _____ Fax (if any, with STD code) _____

E-mail _____

Complete Mailing Address (if different than the above and valid till June 2010) for all communications till intimating the final result

_____ City _____ Pin Code _____

Tel. (with STD code) _____ Fax (if any, with STD code) _____

E-mail _____

ACADEMIC TRACK RECORD

- Provide complete information about examination marks in all columns.
- Wherever you have received letter grades or grade points instead of marks, give equivalent marks and attach a certificate from the Registrar/Principal/Head of the Department explaining the method of conversion.

1. Pre-Graduation (Starting with 10th Standard)

| Examination | Name of Board/ University | Year of Passing | Total Max. Marks | Total Marks Obtained | % Marks Obtained | Class/ Division |
|-------------|------------------------------|--------------------|---------------------|-------------------------|---------------------|--------------------|
| | | | | | | |
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| | | | | | | |

2. Graduation (From a recognized University)

Name of College/Institute : _____

Name of University : _____

Faculty/Subject : _____

Mode of Study : Regular (Full-time) Part-time External (Correspondence)

Graduation Degree : _____ Duration : _____

Fill in below the total of marks obtained by you in all the subjects (including optional, subsidiary, internal, elective, minor, language, etc.) taken in each year of your graduation irrespective of whether these are counted for granting Class/Division.

| Year | Period | | Max. Marks/ GPA | Marks/GPA Obtained | % of Marks Obtained | Class/ Division |
|-------------|--------|-------|-----------------------|-----------------------|---------------------------|--------------------|
| | From | To | | | | |
| First Year | | | | | | |
| Second Year | | | | | | |
| Third Year | | | | | | |
| Fourth Year | | | | | | |
| Fifth Year | | | | | | |
| | | Total | | | | |

Explanation of letter grades/grade points : _____

If you are still to appear for the final year of your graduation examination, please indicate when it is going to be held : _____

(Please note that if you are selected for admission to KIMDS, it would be provisional admission in case you are not able to submit photocopies of your graduation mark-sheet and degree at the time of registration. However, you will have to still submit, at the time of registration, a certificate from the Principal/Registrar/Director of your college/institute/university to the effect that except the declaration of the results, you have completed all the requirements for graduation. Thereafter you will have to submit photocopies of mark-sheet and degree also latest by end-October 2010. Non-fulfillment of these requirements will automatically result in cancellation of the provisional admission).

3. Post-Graduation (If any)

Name of College/University/Institute : _____

Degree : _____ Faculty/Subject : _____

Mode of Study : Regular (Full-time) Part-time External (Correspondence)

| Year | Period | | Subjects | Max. Marks/ GPA | Marks/GPA Obtained | % of Marks Obtained | Class/ Division |
|-------------|--------|----|----------|--------------------|-----------------------|---------------------------|--------------------|
| | From | To | | | | | |
| First Year | | | | | | | |
| Second Year | | | | | | | |
| | | | Total | | | | |

4. Professional Qualification (if any)

Name of University/Institute : _____

Course of Study (e.g. CA, ICWA, etc.) : _____

| Year | Period | | Subjects | Max. Marks/ GPA | Marks/GPA Obtained | % of Marks Obtained |
|-------|--------|----|----------|--------------------|-----------------------|---------------------------|
| | From | To | | | | |
| Inter | | | | | | |
| Final | | | | | | |
| | | | Total | | | |

ACADEMIC PROGRESS ANALYSIS

Kindly analyze and describe the strengths and weaknesses which you have identified in yourself during your academic career so far :

WORK EXPERIENCE

| Organization | Period | | Designation | Monthly Salary | Reasons for leaving |
|--------------|--------|----|-------------|----------------|---------------------|
| | From | To | | | |
| | | | | | |
| | | | | | |
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Total work experience : _____Year(s) and _____ Month(s)

Please describe briefly your responsibilities, achievements and failures during your work experience :

EXTRA-CURRICULAR ACTIVITIES

Kindly give details of the positions held and awards received in sports, games, hobbies, associations and voluntary organizations :

| Activity | Position/Role | Participation Level | Awards/Honours | Remarks |
|----------|---------------|---------------------|----------------|---------|
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Indicate your accomplishments in outside the class room activities and other interests :

FUTURE CAREER PLANS

DECLARATION

I hereby certify and confirm that all the information and details furnished by me in this Admission Form are true to the best of my knowledge. I agree to provide documents and proofs in support of the above at the time of registration or whenever asked by the Institute.

I am fully aware that if any of these information and details is found to be incorrect or deficient at any time then my admission, if selected, would be liable to be summarily cancelled. I agree that the fees once paid to the Institute are non-refundable under any circumstances. I also accept that all matters related to my admission and studies at the Institute are subject to the jurisdiction of the courts at Ranchi only.

I agree to abide by decisions of the Institute authorities in all matters related to my admission. I have gone through the Information Brochure and accept all the rules & regulations contained therein.

Place : _____

Date : _____

Signature of Applicant

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| <p>Please go through this Application Form once again to ensure that you have completed all the items.</p> |
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